



## **JOB DESCRIPTION** **Maui Educator**

### **POSITION SUMMARY**

Hawai'i Land Trust (HILT) is seeking an Educator to join its Maui-based team. The position's primary responsibility will be teaching School and Community Groups to help fulfill HILT's strategic goals and objectives for Waihe'e Coastal Dunes & Wetlands Refuge and Nu'u Refuge. This includes preserving and enhancing the natural, cultural, and community value of the sites and providing opportunities for the community to connect and develop kuleana for Waihe'e and Nu'u through education, service, and recreation. The position will also be tasked with helping at other HILT sites and on other projects, as needed. This position reports to HILT's Director of 'Āina Education.

### **HAWAI'I LAND TRUST OVERVIEW**

Hawai'i Land Trust protects and stewards the lands that sustain Hawai'i and teaches future generations to do the same. HILT is a local nonprofit and a nationally accredited land trust operating across Hawai'i. HILT has preserved over 22,000 acres of natural and culturally important lands through 8 community preserves, 52 conservation easements, and 5 facilitated conservation transactions.

### **POSITION RESPONSIBILITIES**

The Educator is primarily responsible for implementing education programs at HILT's Maui community preserves (Waihe'e Coastal Dunes & Wetlands Refuge, Waihe'e and Nu'u Refuge, Kaupo). This includes, but is not limited to:

#### **Education**

- 1) Work with the Director of 'Āina Education to:
  - a) Develop, update, and assess progress on strategic goals for student outcomes and school partnerships; and
  - b) Develop and deliver 'āina- and culture-based curriculum specific to HILT project sites to meet community and teacher needs.
- 2) Regularly communicate with teachers to identify benchmarks for various grade levels, and align on-site, in-classroom, and/or virtual teaching with the teachers' and HILT's goals.
- 3) Form and strengthen long-term partnerships with schools, particularly those in close proximity and with high populations of students with multigenerational connections to HILT sites.
- 4) Plan and run any Maui education programs as would meet community needs and in alignment with the annual strategic plan goals.
- 5) Assisting with community outreach and education, as needed.
- 6) Other field or administrative duties as needed.

## General Operations

- 1) Regularly communicate, collaborate and develop positive relationships with other HILT staff and community partners to plan and advance collective goals in alignment with our vision and mission.
- 2) Work with your supervisor to set personal goals. Regularly meet with your supervisor to review progress and evaluate performance.
- 3) Take photos and write narratives for communications pieces promoting related HILT programs.
- 4) Conduct outreach, give testimony, provide educational tours and visits, meet with neighbors, partners, legislators, and donors, and help other HILT staff members as necessary.
- 5) Join staff meetings as required by your supervisor.
- 6) Conduct all work with cultural and community sensitivity.
- 7) Any other related tasks as assigned by your supervisor.

## REQUIRED QUALIFICATIONS

- Passion for Hawai'i Land Trust's mission and work, and capable of being a good steward of the brand
- At least 5 years of experience relating to the provision of 'āina- or Native Hawaiian culture-based education and natural and cultural resource stewardship, preferably on Maui.
- High school diploma or equivalent
- Resident of Maui. Preference will be given to members of the Waihe'e community.
- Clear verbal and written communication skills. Capable of communicating effectively with different audiences. Comfortable with public speaking and community engagement, including teaching small to large groups of students or community members.
- Experience working with Native Hawaiian communities and respectful of traditional and customary rights and practices. Respectful of all residents and visitors to Hawai'i.
- Good driver with valid Hawai'i driver's license
- Strong project management skills
- Collaborative, results-driven work ethic
- Comfortable hiking rough terrain and doing physically demanding work
- Capable of infrequent travel between the Hawaiian Islands, and very occasionally to the U.S. continent

## DESIRABLE QUALIFICATIONS

- Degree in a field with relevant application to HILT's work and operations (e.g. education, natural sciences, or Hawaiian studies)
- Experience:
  - Planning, managing, or overseeing the development and implementation of 'āina- and Native Hawaiian culture-based educational programs, especially those for underserved student populations, including curriculum development and working with multiple teachers or schools.

- Scoping, procuring and managing contracts
- Creating and managing an operating budget
- Meeting facilitation
- Strong ocean swimmer certified as a lifeguard or willing to get certified as a lifeguard
- Some Hawaiian Language proficiency
- Repair and maintenance skills for equipment and fixtures

### **COMPENSATION**

HILT provides competitive pay commensurate with experience and track record. As a part-time employee, you may also be eligible for portions of HILT's comprehensive benefits program, which includes medical, dental, and vision insurance, PTO, and a retirement plan that currently provides a 4% match vesting after 2 years of employment.

### **APPLICATION INSTRUCTIONS**

To apply, email a cover letter and resume/CV to [denby.freeland@hilt.org](mailto:denby.freeland@hilt.org) with the subject "Maui Educator". The cover letter should address your interest in the position and highlight qualifications that would make you a valuable choice and addition to the HILT team. The resume/CV should include at least two professional references with contact information.